

**ANNUAL QUALITY ASSURANCE REPORT
(AQAR)**

for the academic year – 2013-14

of

Shri Swami Vivekanand Shikshan Sanshta, Kolhapur

KAKASAHEB CHAVAN COLLEGE, TALMAVALE,

Tal. Patan, Dist. Satara. (MS)

Pin -415103

Submitted to

National Assessment and Accreditation Council (NAAC)

Bengaluru

By

Shri. Rajendra R. Bhosale

Coordinator

Dr. S. M. Maner

Principal

Part – A

AQAR for the year: -

2013-14

I. Details of the Institution

1.1 Name of the Institution

Kakasaheb Chavan College, Talmavale

1.2 Address Line 1

Talmavale

Address Line 2

Post: - Saikade, Tal: - Patan

City/Town

Dist. Satara

State

Maharashtra

Pin Code

415103

Institution e-mail address

kcc.talmavale@gmail.com

Contact Nos.

02372 272060

Name of the Head of the Institution:

Dr. S. M. Maner

Tel. No. with STD Code:

02372 272060

Mobile:

9404704647

Name of the IQAC Co-ordinator:

Shri. Rajendra. R. Bhosale

Mobile:

9766926507

IQAC e-mail address:

<http://kcctalmavale.com/>

1.3 NAAC Track ID

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OR

1.4 NAAC Executive Committee No. & Date:

EC/61/RAR/73 dated 15/09/2012

1.5 Website address:

<http://kcctalmavale.com>

Web-link of the AQAR:

AQAR

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	69.00	16/02/2004	15/02/2009
2	2 nd Cycle	B	2.28	15/09/2012	14/09/2017

1.7 Date of Establishment of IQAC:

26/07/2013

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC: -

Submission of the AQAR-2012-13 after the Assessment and Reaccreditation by NAAC (Second Cycle) on 27/01/2014

1.9 Institutional Status

University: -

State

Central

Deemed

Private

<u>Affiliated College</u>	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Regulatory Agency approved Institution:	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Type of Institution: - Co-education Men Women
 Urban Rural Tribal

Financial Status: - Grant-in-aid UGC 2(f) UGC 12B
 Grant-in-aid + Self Financing
 Totally Self-financing

1.10 Type of Faculty/Programme

<u>Arts</u> <input checked="" type="checkbox"/>	Science <input type="checkbox"/>	<u>Commerce</u> <input checked="" type="checkbox"/>	Law <input type="checkbox"/>
PEI (Phys. Edu.) <input type="checkbox"/>	TEI (Edu.) <input type="checkbox"/>	Engineering <input type="checkbox"/>	
Health Science <input type="checkbox"/>	Management <input type="checkbox"/>		

1.11 Name of the Affiliating University: -

Shivaji University, Kolhapur, Maharashtra

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University: -

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other	NA
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

2.1 No. of Teachers	04		
2.2 No. of Administrative/Technical staff	01		
2.3 No. of students	01 (Class Representative)		
2.4 No. of Management representatives	01		
2.5 No. of Alumni	01		
2.6 No. of any other stakeholder and Community representatives	01		
2.7 No. of Employers/ Industrialists	01		
2.8 No. of other External Experts	00		
2.9 Total No. of members	10		
2.10 No. of IQAC meetings held	04		
2.11 No. of meetings with various stakeholders:	No.	Faculty	Others
	04	02	--
Non-Teaching Staff	01	Alumni	01
			--

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

Rs. 3, 00,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC:

Throughout the Academic year 2013-14 the IQAC showed initiative in various activities in the institution. It primarily played an instrumental role in:

- The IQAC encourage for improvement in quality (Remedial classes, seminars, internal assessment, Minor research projects etc.) and beautification of the college (gardening, painting, cleaning, renovation of the building etc).
- Institutional Record Maintenance
- Motivation to the various departments in order to regularize best practices in the dept.
- Initiatives from IQAC, central library improve more services like *Inflib Net* access and fully computerized.
- Generating Innovative ideas
- Review Sessions etc.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year.

Sr. No.	Plan of Action by IQAC	Implementation strategy
1	To achieve the goals and objectives of the institution new programmes to be implemented are as follows.	
	a. Improvement in teaching:	In addition to regular teaching method three separate dark rooms will prepare with LCD and Computer, ICT based Language Laboratory.
	b. Improvement in Learning Abilities:	Teachers motivated to attend seminars, conferences, workshops etc.

	c. Overall personality development of students:	As usual the seminars, workshops, debate competitions; social awareness programmes etc. will be organized in the academic year. In addition to that a lecture series of experts will be organized.
	d. College as resource center for development of community:	Socio-economic Surveys, Projects and various programmes to awareness of people of the society will organized.
2	As per demand of the students & guardians more UG courses in the college to be introduced.	College intends to introduce new UG courses.
3	Community services:	We will extend our services to community through the NSS and seminars for students.
4	Maintain students – staff ratio:	We have to maintain the required students – staff ratio by recruiting new staff, if necessary.
5	Improvements in the library services:	Workshop on accessing Books and Journal on internet.
6	The IQAC suggested to the Librarian for up-gradation of Library & also for <i>Infilb Net</i> for collecting worldwide library. It also suggested for New books/journals to be subscribed:	Up-gradation & Infilbnet of Central library with automation system has been Installed up to the satisfaction. New books/journals will be subscribed as per the requirement of the new syllabus.
7	Increase in the infrastructural facilities:	College intendeds to build Seminar hall in the academic year 2013-14.
8	Improvement in performance in sports activities :	Special attempt will be made to improve performance in sports by organizing University inter colleges competition. To Provide Sports facility the proposal of Sports Complex submitted to UGC.
9	Students will be given more encouragement for participating in extracurricular activities.	Special attempt will be made to increase student achievements and awards by offering experts coaching, remedial coaching, mentor system etc.

10	MOU with reputed institutions/agencies is to be made for introduction of more job oriented courses.	MoU with Parvati Police Recruitment Pre-Training Academy has been already signed.
11	UGC and other funding agencies scheme	The college plans to avail different development grants like MRP's Seminars etc.

2.15 Whether the AQAR was placed in statutory body Yes --
 Management Syndicate NA any other body NA

Provide the details of the action taken

The AQAR reports were placed in the meetings of the *Institution Level Vidyasamiti*. The Committee reviewed and verified college data prepared by IQAC for the academic year 2013-14. The details of the action were written at achievement column.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph. D.	00	00	00	00
PG	00	00	00	00
UG	02	00	00	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	01	00	01
Others	00	00	00	00
Total	01	01	00	01
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02
Trimester	NA
Annual	NA

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Analysis of the feedback is attached in the Annexure-B

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The College follows the any revision/update of regulation or syllabi prescribed by Shivaji University, Kolhapur from time to time.

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	08	05	NA	02

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
08	07	05	--	--	--	23	--	16	07

2.4 No. of Guest and Visiting faculty and Temporary faculty

P.T. 01

T-05

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	17	03
Presented papers	1	17	02
Resource Persons	Nil	1	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The college authority tries its best to maintain the transparency in the admission process at the beginning the academic session. The IQAC and all heads of the departments and other staff whole heartedly assist to make the process a success. Reservation rules are maintained. The system of Internal Assessment (periodical class tests) has been adopted by the college during this session; continuous assessment of the students through class tests has been conducted by each & every department. Some department's holds also special classes after the test examination for the disadvantaged and interested students for better academic performances. The teachers get regular feedback from the students and make necessary changes in the time –table and method of instructions by the teachers. College has also provided white board, overhead projectors, charts, models, computers etc. to encourage the faculty to adopt new and innovative approaches for class room teaching. Teachers also arrange special lectures for weaker students. The teachers of some departments help the students to explain and demonstrate the lesson already taught.

- Use of ITC in Teaching and Learning
- Role Playing
- Mute Teaching
- Open Book Test
- Surprize Test
- Field Visit
- Study Tour
- Survey

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum Restructuring / revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

10

2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division		
		Distinction	I	II
B.A.- III	107	13	14	65
B.Com.- III	67	02	19	39

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC plays key role in monitoring teaching and learning processes in the institution by adopting time bound strategies such as:

Redesigned, thought-provoking questions are asked while introducing a new topic. This enables the students to enter into active interaction in the class room. To make learning more students-centric and independent, the IQAC proposes to start a new internet lab for the students. The college is trying to arrange sufficient computers with internet connection so that the students and teachers can avail themselves of this free service. Not only internet facilities, some departments of college have also taken initiative to arrange some student's lecture on the taught areas to make the learning more students-centric.

- Setting Plans and Educational Targets for faculty members aiming at quality improvement
- Encouraging Information Communication Technology such as Computers, PPT and Projector etc.
- Adopting Continuous Evaluation programme
- Emphasis on Counselling of Slow Learners etc.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	00
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	02
Faculty exchange programme	Nil
Staff training conducted by the university	01
Staff training conducted by other institutions	15
Summer / Winter schools, Workshops, etc.	09
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	03	NA	NA
Technical Staff	NA	NA	NA	NA

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Pollution in the environment is increasing day by day causing heavy damage to the society. The IQAC inspired all departmental teachers of the college to create awareness about environmental pollution, global warming with relative data of research among students and community of the local area. Field study and survey reports prepared in the department of Geography and NSS units have created awareness about the relative findings of research among both the students and local community. The college has also organized various seminars, workshops and exhibitions to create the research interest and a congenial research atmosphere. Extension activities like cleanliness campaign, adult literacy drive, relief in times of natural climates, AIDS awareness, and Pulse-Polio immunization programmes are organized regularly by the NSS units of the college following the previous year.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	01
Outlay in Rs. Lakhs	--	--	--	Rs. 7,00,000/-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	07
Outlay in Rs. Lakhs	--	--	--	Rs. 12,35,000/-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	03	Nil
Non-Peer Review Journals	1	9	Nil
e-Journals	1	Nil	Nil
Conference proceedings	Nil	Nil	02

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	03	UGC	NA	NA
Minor Projects	02	UGC	NA	NA
Interdisciplinary Projects	Nil	-	-	-
Industry sponsored	Nil	-	-	-
Projects sponsored by the University/ College	Nil	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	Nil	-	-	-
Any other(Specify)	Nil	-	-	-
Total	Nil	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISSN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences:

Organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	01	04
Sponsoring agencies	-	-	-	Shivaji University, Kolhapur	UGC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="NA"/>	State level	<input type="text" value="NA"/>
National level	<input type="text" value="NA"/>	International level	<input type="text" value="NA"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="NA"/>	State level	<input type="text" value="NA"/>
National level	<input type="text" value="NA"/>	International level	<input type="text" value="NA"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="NA"/>	State level	<input type="text" value="NA"/>
National level	<input type="text" value="NA"/>	International level	<input type="text" value="NA"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="NA"/>	College forum	<input type="text" value="NA"/>		
NCC	<input type="text" value="NA"/>	NSS	<input type="text" value="Yes"/>	Any other	<input type="text" value="Nil"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

Efforts are made to realize institutional social responsibility inspired by the ideals of the vision and the mission of the College, by sensitizing students and faculty. Through core components in the curriculum, the College ensures the transmission of values, attitudes and beliefs that will encourage students to be sensitive to social issues and become responsible citizens. It encourages students to reach out to the community through NSS unites and awareness rallies commemorated on the occasion *Shikshan Mahrshi Dr. Bapuji Salunkhe Death Anniversary*, and '*Swami Vivekanand Week*'. The college has taken up the following activities towards Institutional Social Responsibility:

- NSS conducted environmental awareness programmes such Village Cleanliness Drive, Construction of Bandhara, Construction of Road in hilly areas, AIDS awareness campaign, Awareness about Alcoholism, Tobacco, superstitions etc. to sensitize school students and public.
- NSS unit has initiated intervention programmes in rural areas through its Special Camp organized at Shedewadi, Tal. Patan, Dist. – Satara.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	993.68 sq.mt.	429.64 sq. mt.	--	1423.32 sq. mt.
Class rooms	19	-	-	19
Laboratories	02	-	-	02
Seminar Halls	--	--	--	--
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	--	-	--	-
Ladies Hostel Building		16684 Sq. ft.	UGC	01

4.2 Computerization of administration and library

- Administration and Library is fully computerized with adequate internet connectivity and other necessary official equipment such as Xerox, Scanner, Printers and

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	31270	2362716	1175	85284	32445	2448000
Reference Books	10560	1164417	125	19876	10685	1184293
e-Books	-	-	-	-	-	-
Journals	33	12500	3	1500	36	15000
E-Journals						
Digital Database	-	-	-	-	-	-
CD & Video	10	700	01	70	11	770
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25	10	05	08	10	05	06	00
Total	25	10	05	08	10	05	06	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation:-

The college has provided sufficient computers for office administration.

- Upgraded the ICT Departments with Computer systems, Separate office for each Dept., Dais, Ceilings & fans, Chairs for the students. These classrooms are connected with internet facility. The classrooms are utilized for ICT based teaching-learning process for all students in the college.
- Hindi, Marathi, English, Economics and History Departments are updated with computers
- Web site is developed
- Library extended with LAN, OPEC

4.6 Amount spent on maintenance in lakhs:

i) ICT	Rs. 12, 234/-
ii) Campus Infrastructure and facilities	Rs.1, 88,073/-
iii) Equipment	Rs.1, 02, 000/-
iv) Others	Nil
Total:	Rs. 3, 02, 307/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- As per the advice of the IQAC, tutorial classes are held for special support provided to students who are at risk of failure and drop out. Normally one class per week is held as tutorial class for a subject. The said students are advised informally by the teachers.
- The College is promoting students to participate in sports activities and adequate preparations are taken in order that students can compete at State as well as National level.

5.2 Efforts made by the institution for tracking the progression

Institutional progress is reviewed and the head of the institution look after the entire process every year in month of March, an *Institution Level Vidyasanti* and give appropriate suggestions for the betterment of academic atmosphere. Apart from this college adopted following measures to track the academic progression of institution:

- Continuous evaluation system
- Student and staff feedback
- Annual result analysis
- Yearly alumni meetings
- E-books and e-journals are made available in the computer lab which is provided with easy and
- free access to internet
- Educational trips are arranged each year
- Revision classes on a regular basis

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
827	--	--	---

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%	Women	No	%
	308	37		519	62.8

Last Year								This Year							
General	SC	ST	OBC	Physically Challenged	NT	SBC	Total	General	SC	ST	OBC	Physically Challenged	NT	SBC	Total
707	24	00	34	00	15	02	782	689	33	00	87	00	18	00	827

Demand ratio: 1:1

Dropout: 02. 73 %

5.4 Details of student support mechanism for coaching for competitive examinations:

Departmental teachers help students in their preparation for their competitive examination by giving coaching, notes, suggestions and tips. They also offer precious advice to the examinees for faring well in the interview. In order to encourage students to appear for all type exams, following programmes are organized throughout the year:

- The Commerce Department conducted Bank Competition.
- Guidance Programme organized by Commerce Dept. for students preparing Banking Exams
- Lecture by Shri. Santosh Adate on 'Interview Technique'
- The College has collaborated with Parvati Pre-Police Recruitment Training Academy that trains students to prepare physical and written exam conducted by Indian Military and Maharashtra Police Dept.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="NA"/>	SET/SLET	<input type="text" value="NA"/>	GATE	<input type="text" value="NA"/>	CAT	<input type="text" value="NA"/>
IAS/IPS etc	<input type="text" value="NA"/>	State PSC	<input type="text" value="02"/>	UPSC	<input type="text" value="NA"/>	Others	<input type="text" value="--"/>

5.6 Details of student counselling and career guidance:

Our senior teachers delivered lectures on the several topics. IQAC proposes that apart from classroom teaching the commitment of a teacher towards his/her students also includes imparting proper guidance on the scope of job-oriented higher course in different fields and making available to them various job opportunities.

- Career Guidance Committee
- MoU with Parvati Pre-Police and Military Training Academy

No. of students benefitted:

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
03	100	11	00

5.8 Details of gender sensitization programmes:

The College has established Women Welfare and Sexual Harassment Prevention Committee. The committee organized various functions:

- Health check-up camp for Girl students (Hemoglobin Check-up),
- *Mahabondala* programmes (local cultural function involving women)
- Wall-post exhibition on ‘Save the Girl child’
- Awareness Rally about ‘Save the Girl child’,
- Women’s day celebration by NSS unit of the college
- Celebration of Savitriybai Phule Birth Anniversary in College.

Apart from this the committee organized lectures on Empowerment of women in Higher Education, Violence against Women- Vulnerabilities and Strategies, Self-defense for Women and activism against Gender violence.

5.9 Students Activities.

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	03	Rs. 4070/-
Financial support from government	74	Rs. 2,23,551/-
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level	National level	International level
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5.12 No. of social initiatives undertaken by the students

Assistance to the *Fire Tragedy Victims* in Talmavale Village

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- To spread higher education in the hilly, rural and neglected area of the Wang Valley.
- To inculcate among the students social values like honesty, truth, service and sacrifice and to stop social exploitation.
- To development all round personality of the students.
- To bring about a progressive change in the society by means of education.
- To create the sense of equality among the students.
- To mould selfless social workers who will strive ceaselessly for the cause of social reform

6.2 Does the Institution has a management Information System:

Various committees in the college are conferred with responsibility for management information system of the college. Namely, the Students Grievance Redressal Cell, Library Committee, Cultural Committee, Magazine Committee, Admission Committee, NSS Committee, Canteen Committee, Anti-ragging Committee, NAAC Committee, Gender Sensitization Committee, Committee against Sexual Harassment etc. work together for management information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

Kakasaheb Chavan College is affiliated to the Shivaji University, Kolhapur. The college implements the curriculum of the university in strict accordance with the existing rules and norms. All the faculties are encouraged to participate in seminars, workshop held every year regarding syllabi revision.

6.3.2 Teaching and Learning

Constant review of testing and evaluation patterns encourages creativity, originality and analytical thinking. Faculty members are motivated to design contemporary, skill based and value-added courses. Training sessions for the faculty are conducted to enhance their teaching skills through ICT in class room, Career Advancement Seminar, and Workshop.

6.3.3 Examination and Evaluation

The college Examination Committee ensures that all stakeholders - students, parents, faculty members, administrative staff and the Management - are aware of the evaluation processes regulated as per instructions by Shivaji University, Kolhapur. The Evaluation processes consist of Internal Assessment and Semester End Examination of 40-10 weightage pattern.

Internal tests are conducted to evaluate the students and the schedule of tests is incorporated in the academic calendar itself. An innovative evaluation methodology includes: open book tests, surprise test, seminars/assignments/projects/quiz/data analysis/ at the discretion of the course teacher.

6.3.4 Research and Development

The College has been focusing more on Research since the last reaccreditation cycle in 2012. The faculties are encouraged for major and minor research projects in the College. Currently, one faculty has submitted a major and 07 minor research projects supported by the UGC. Apart from this the college encourages undergraduate research in various ways –by way of projects, seminar papers and assignments.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library

- Library committee: a well-functioning library committee is working in the college.
- New books were added to the collection of library as a part of library updating.
- Laboratories and ICT based instruments and computers are updated. Internet- 24 x 7 Internet facility is enabled in the campus
- Networking has been installed in the library which facilitates access

ICT

The institution adopts policies and strategies for adequate technology deployment and maintenance. The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes. The staff and students have access to technology and information retrieval on current and relevant issues. The institution deploys and employs ICTs for a range of activities. In keeping with rapid advancements in technology, and for students to benefit from state-of-the-art equipment every department has been provided with well-equipped computer system.

6.3.6 Human Resource Management

As a part of the human resource management the following measures are taken in the college

- Work assignment of the faculty: For every faculty, the work assignments for the next academic year, is assigned at least 3 months before the starting of the program.
- Infrastructure and resources: The management provides all the resources needed for the effective teaching learning activities.
- Library facility: There is an updated library which is open from 8am to 9pm, with the availability of internet in the college. Teachers are permitted to take the books and to use the other facilities of library.
- Feed-back to the faculty: The head of the institution use to monitor the faculty performance through different strategies: *Institution Level Vidyasamiti* visiting every year evaluates each of the Dept. performance and Individual performance, university results, peer evaluation, feedback from students and parents. Based on the feedback received through such measures, the performance of faculty are decided; if the committee notices need of improvement in the performance of Dept. and individual teacher the same is communicated through feedback and prompt remedial measures are advised.
- Increments and monetary benefits to the faculty: After the period of probation the faculty gets the increment in their salary. Based on the score of API the faculties get special monetary benefits.

- Staff development programs under *Vidyaprabodhini*: The institute conducts lectures, conferences and other professional activities. And the management provides financial assistance for the conduction of these activities.
- Regular faculty meetings: Through regular staff meetings the new decision taken by the management or any change in previous ones are communicated to staff. The faculties are encouraged to give suggestions regarding the decisions. The institutional decision making is done in a democratic pattern. Each faculty is encouraged to give suggestions during this meeting.

6.3.7 Faculty and Staff recruitment:

- 05 New teachers appointed on permanent basis.

6.3.8 Industry Interaction / Collaboration:

Institute is providing opportunity for the students to visit different types of industries and institutions. For the purpose MOU's with the following institutions have been established:

- Parvati Police and Military Recruitment Training Academy
- Training Certificate Course: Aarati Fashion Designing institute
- Urban Co-operative Bank, Dist. Satara

6.3.9 Admission of Students

Kakasaheb Chavan College, Talmavale is situated in remote hilly area of Satara district. The college is committed to serving the economically and socially marginalised sections of society. Admission of the students is conducted as per the Shivaji University, Kolhapur norms issued every year.

Teaching	
Non teaching	
Students	Student Aid fund, Fee concession for the economically backward Students, College day celebration, Book banking, Celebration of festivals.

6.4 Welfare schemes for:

Teaching:

- Loan facility through Employees Co-op. Credit Society.

Non-Teaching:

- Loan facility through Employees Co-op. Credit Society.

Students:

- First Aid facility
- Students Aid Fund.
- Award and Reward for the sports persons and meritorious students.

6.5 Total corpus fund generated

Not calculated

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	No	Yes	Shri. Swami Vivekanand Shikshan Santha, Kolhapur
Administrative	Yes	No	Yes	Shri. Swami Vivekanand Shikshan Santha, Kolhapur

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

The college has an Alumni association which takes initiative in different kind of academic and social activities for all-round development of the college especially for the students. The renowned members of the Alumni association come to the college to share their experience in respective fields as and when requested by the authority.

6.12 Activities and support from the Parent – Teacher Association

Coordination between Parent-Teacher is essential in order to achieve better results, improve student performance in exams. For the purpose Parent-Teacher Association has been established. It has been instrumental in increase in meritorious students, enrolment of talented students in college. The Association meets twice in academic year. The parents suggested satisfaction in academic performance and infrastructural facilities available in the college.

Feedback focused on improvement area of students is taken at the time of the PTA meetings. Parent-Teacher Meetings help to communicate the academic progress of children to the parents.

6.13 Development programmes for support staff

NA

6.14 Initiatives taken by the institution to make the campus eco-friendly

The College is situated on a small hill named 'Nag Tekadi' which is rich with vegetation. However, trees are planted every year & students are inspired to take part in programmes of a-forestation. College is located in the hilly area naturally crowded with variety of trees and vegetation. The properly landscaped hill adds to the beauty of the campus. The college has covered open land in the campus with mini gardens, having lush of plants and grass.

The Mango, teakwood trees inside the campus adding the value in the Green Audit System. The Institution emphasizes on the necessity of keeping the campus totally pollution-free by making the surroundings completely clean. In this direction institution arranges for Campus cleaning, environmental awareness programmes, planting plants & trees and setting up gardens, plastic search and disposal.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Administrative office updated computer, internet, scanning machine, Xerox machine in that has facilitated in maintenance of office record, student result, accounts etc.
- Separate Blocks for Gymkhana, NSS unit, Alumni Association, Computer Lab. with inter-connected computer system.
- Work shop on preparation for competitive exams
- OPEC facility in Library

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Continuous Internal Assessment
2. Class room Seminar
3. Internship
4. Regular Monitoring of Students Attendance
5. Self-Appraisal by Faculty Members
6. Micro teaching

7.3 Give two Best Practices of the institution

- Best Practice: Regular Internal Assessment of Students
- Title of the Practice: Regular Internal Assessment of Students.

7.4 Contribution to environmental awareness / protection

The College is situated on a small hill named 'Nag Tekadi' which is rich with vegetation. However, trees are planted every year & students are inspired to take part in programmes of a-forestation.

- Campus cleaning by students and staff, as a part of NSS day programme
- Cleaning drive in the college premises, observing the *Swachh Bharat Mission*
- Planted 05 Coconut saplings in the campus

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (*SWOT Analysis*)

Academic SWOT analysis:

Strength of the College:

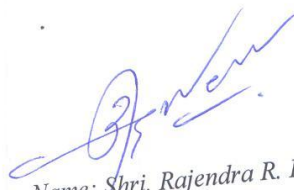
- The college has a regular Principal
- College has got permanent affiliation
- College is a recognized by UGC (12F) and 12 (B)
- Good academic performance
- Received sufficient grants from UGC
- 200 meters running track.
- Library, NSS and Gymkhana
- Infrastructure and Campus Serene
- Parking Shed available
- Staff quarters available
- Internet facility available
- Computer facility available
- Book Bank
- Good Students strength
- YCMOU, Distance Learning Centre-B.A.
- Ladies hostel on the verge of completion
- Mango grove and teakwood plantation.

Opportunities of the college:

- To start P. G. Courses
- To start NCC unit
- Sports Complex
- To run more vocational courses.


8. Plans of institution for next year

1. Enhance Research Activities and Publications
2. Faculty Development and Exchange Programmes
3. Enhance Consultancy Services
4. Introduction of Eco-Friendly Infrastructure facilities
5. Social related activities through NSS and other departments.
6. Step to increase strength in the college for UG courses.
7. Complete the Women's' hostel building.
8. Organize at least 02 or 03 seminars/conferences/workshop sponsored by UGC/NAAC
9. Procurement of adequate computer systems in Office and Library.
10. Separate Computer Cabin for all departments.



Name: Shri. Rajendra R. Bhosale

Signature of the Coordinator, IQAC



Name: Principal Dr. S. M. Maner
(Dr. S. M. MANER)
Principal
Kakasaheb Chavan Mahavidyalaya
Talmajale, Tal. Patanjali, Dist. Solapur
Signature of the Chairperson, IQAC

Signature of the Chairperson, IQAC

Annexure – I

**Shri Swami Vivekanand Shikshan Sanstha's
Kakasaheb Chavan College, Talmavale
Institutional Annual Calendar for the academic year 2013-14**

Month	Date	Activities
June		Admission Process
	09	Celebration of Birth Anniversary of Dr. Bapuji Salunkhe
	18 June	College opens/beginning of First Term
	26 June	Celebration of Birth Anniversary of Rajarshi Chhh. Shahu Maharaj
July		Meetings of Departments
		Principals Address to New Entrants
		Annual Planning Meeting
	11 July	Celebration of World Population Day
	22 July	Celebration of Guru Pournima
		Inauguration of Cultural Department
		Inauguration of Literary Association
		Remedial Coaching Programme
		Coaching for Slow Learners/Repeaters
		Training for sports Activities
August	08 August	Celebration of Death Anniversary of Dr. Bapuji Salunkhe
	09 August	Celebration of Kranti Din
	15 August	Celebration of Indian Independence Day
		Inauguration of NSS Department
		Students' Council Election
		Health Camp
		Inauguration of Women's Welfare Cell, and Sexual Harassment Prevention Cell
		Felicitation of meritorious Students/members of Students' Council
		Surprize Tests/Open Book Test
		Lead College Activities
September	05 Sept.	Celebration of Teachers' Day
	08-14 Sept.	Hindi Day Celebration
	24 Sept.	Celebration of NSS Day
		Students Seminars and Wallpapers Presentation
October		Social Awareness Rallies
		Group Discussions and Quiz
	02 Oct.	Celebration of Birth Anniversary of Mahatma Gandhi
		Oral, Assignments, Projects, Seminars, Question Papers Solutions
		Term End Meeting
		Internal Examinations/ University Examination
		End of the First Term, Diwali Vacation
November	14-20 Nov.	Celebration of Library Week
	16 Nov.	Beginning of Second Term
		Departmental meetings
	22 Nov.	Celebration of Death Anniversary of Mahatma Phule
	Terminal Examination	

December		Observing 'AIDS' Awareness week
		NSS Special Camp
		Lead College Workshops
		Annual Sports Competition
January	03 Jan.	Savitribai Phule Birth Anniversary
	12-19 Jan.	Celebration of 'Swami Vivekanand Week'
		Departmental Tours/Trips
		Various Competitions through Cultural Activities Department
		Blood Donation Camp
		P. E. Examination
	26 Jan.	Celebration of Indian Republic Day
February	12 Feb.	Celebration of Kakasaheb Chavan Death Anniversary
	12 Feb.	Annual Meet
	19 Feb.	Shivajayanti
	27 Feb.	World Marathi Day: Birth Anniversary of Kusumagraj
		Annual Prize Distribution Function
		Annual Cultural Function
March		Internal Evaluation
	08 March	Celebration of Women's Day
	09 March	Sant. Gadagebaba Birth Anniversary
		Farewell Ceremony for Final year Students of B. A. And B. Com.
		University Examinations
April		University Examinations
	11 April	Birth Anniversary of Mahatma Phule
	14 April	Dr. Babasaheb Ambedkar Birth Anniversary
		Term End Examinations
		University Assessment Work
	30 April	Endo of Second Term
May		Summer Vacation and University Exam. Work
	01 May	Celebration of Maharashtra Day
