

‘ज्ञान, विज्ञान आणि सुसंस्कार यांसाठी शिक्षणप्रसार’

- शिक्षणमहर्षी डॉ. बापूजी साळुंखे

Shri Swami Vivekanand Shikshan Sanstha's

Kakasaheb Chavan College, Talmavale

Tal.- Patan, Dist.- Satara

NOTICE

The last meeting of IQAC for the academic year 2013-14 is scheduled to be held on 29 / 01 /2014 at 11.30 a.m. in the office of the Principal. The agenda of the meeting has been attached to the notice. All the members are requested to attend the meeting.

(Shri. R.R. Bhosale)

Coordinator, IQAC

(Dr.S.M. Maner)

Chairperson, IQAC

O/C :-

Shri. R. A. Patil.....

Shri. R.K. Bhosale

Prin. Dr. A.A. Karande

Shri. Pratap Desai

Shri. Ravindra Mane.

Agenda of the IQAC Meeting scheduled on 29/01/2014

- (1) To read and confirm the minutes of the previous IQAC meeting held on 18/11 2013.
- (2) To observe Kakasaheb Chavan Anniversary and organize alumni meet.
- (3) To discuss about the location for the N.S.S. special Camp.
- (4) To felicitate Hon. Prin. Shri. Abhaykumar Salunkhe , the Secretary of the Sanstha for getting 'Vidya Ratna' Award.
- (5) To send proposal of Two Day national seminar through Hindi Department.
- (6) To organize skill development programmes through Entrepreneurship Cell.
- (7) To discuss the dates and Chief Guests for the Prize Distribution Ceremony.
- (8) To prepare the documents to face the internal Academic and Administrative Audit by the institute.
- (9) Tro felicitate meritorious students and sportspersons in Annual Prize Distribution Ceremony.
- (10) Any other timely issues arising out of discussion.

(Shri. R.R. Bhosale)
Coordinator, IQAC

(Dr.S.M. Maner)
Chairperson, IQAC

Minutes

Following are the Minutes of the Meeting of Internal Quality Assurance Cell of Kakasaheb Chavan College, Talmavale, held on 20/01/2014 at 11.30 a.m. in the office of the Principal.

The following business took place in the given order.

- (1) The minutes of the previous meeting held on 18/11/2013 were read by the IQAC coordinator and were confirmed without any changes.
- (2) As per the decision taken by the Prin. Dr. S.M. Maner, the faculty was asked to prepare their academic calendars, teaching plans, syllabus completion reports and academic diaries to face AAA.
- (3) It was decided to observe Anniversary of Kakasaheb Chavan on 12th February and also organize the alumni meet on the same day. The proposal was seconded by Shri. Ravi Mane.
- (4) It was decided to select a proper village to organize N.S.S. special camp for the next academic year. Prin. Dr. S.M. Maner gave the suggestions to the programme officer in that direction.
- (5) The Dept. of Hindi was directed to send a proposal of Two day National Level seminar to U.G.C.
- (6) It was decided to conduct skill- oriented programmes for the girl students in the college such as tailoring, Rakhi, Rangoli through entrepreneurship Cell.
- (7) As per the tradition of the college, it was decided to fix a particular date and the chief guest for the Annual Prize Distribution Ceremony.
- (8) On the basis of NAAC Peer Team visit, internal academic and Administrative Audit was done by the Institute. It was decided to prepare the documents and files by various departments in the college.
- (9) It was decided to felicitate meritorious students and award winner sportspersons during Annual Prize Distribution Ceremony. It was asked to the Physical Director & Heads of the Departments to prepare a list of such students.
- (10) The IQAC coordinator presented the vote of thanks and the meeting ended with the permission of the chair.

(Shri. R.R. Bhosale)
Coordinator, IQAC

(Dr.S.M. Maner)
Chairperson, IQAC

Action Taken Report

1. Academic Calendars, Teaching Plans, syllabus completion reports and Daily Diaries were prepared and scrutinized by the Principal.
2. N.S.S. camp was held as per the schedule and directives given by the university.
3. A proposal for Two Day National Level seminar by Hindi Department.
4. Skill oriented programmes like Tailoring Training, Mehendi Training and Rangoli Training were conducted.
5. Annual Prize Distribution Programme was organized as per the schedule.
6. Documentation was completed by various departments to face AAA.

(Shri. R.R. Bhosale)
Coordinator, IQAC

(Dr.S.M. Maner)
Chairperson, IQAC