

‘ज्ञान ,विज्ञान आणि सुसंस्कार यांसाठी शिक्षणप्रसार’

- शिक्षणमहर्षी डॉ. बापूजी साळुंखे

Shri Swami Vivekanand Shikshan Sanstha's

Kakasaheb Chavan College, Talmavale

Tal.- Patan, Dist.- Satara

NOTICE

The fourth meeting of IQAC for the academic year 2015-16 is scheduled to be held on 05/03/2016 at 11.30 a.m. in the office of the Principal. The agenda of the meeting has been attached to the notice. All the members are requested to attend the meeting.

(Shri. R.R. Bhosale)

Coordinator, IQAC

(Dr.S.M. Maner)

Chairperson, IQAC

O/C :-

Shri. M.N.Gaikwad.....

Shri. R.K. Bhosale

Prin. Dr. A.A. Karande

Shri. Pratap Desai

Shri. Ravindra Mane.

Smt.U.E.Salunkhe.....

Agenda of the IQAC Meeting scheduled on 05/03/2016

- 1) To read and confirm the minutes of the previous IQAC meeting.
- 2) To take review of the activities conducted during the last year.
- 3) To form the admission committee & to prepare brochures of the Students of last year.
- 4) To install English Language Lab & to start a course.
- 5) To analyze the result of examinations.
- 6) To take review of the suggestions given by Academic & Administrative Audit (AAA) by the management & action taken.
- 7) To prepare the self –Study Report to face 3rd Cycle of NAAC.
- 8) To discuss about Academic Calendars & Teaching Plan.
- 9) To provide Daily Diaries & API Forms to the faculties.
- 10) To prepare a long jump pit on the main ground.
- 11) To discuss the analysis of feedback forms & to give suggestion.
- 12) To discuss about the open Gym.
- 13) To discuss about the construction of Wall compound.
- 14) To display Wall-Papers.
- 15) To observe Birth & Death Anniversary of the founder of Sanstha Late Shikshanmaharshi Dr.Bapuji Salunkhe .
- 16) To Celebrate Librarians' Day on 12th August 2016 i.e. Ranganathan Jayanti.
- 17) To discuss about the World Yoga Day, Vanmahotsva Week i.e. Tree plantation, World Population Day, International Youth Day & to Celebrate 'Raksha Bandhan.
- 18) To take some activities under Entrepreneurship Cell.
- 19) To discuss about N.C.C.
- 20) Any other business with the permission of the Chair.

(Shri. R.R. Bhosale)
Coordinator, IQAC

(Dr.S.M. Maner)
Chairperson, IQAC

Minutes

Following are the minutes of the meeting of Internal Quality Assurance Cell of Kakasaheb Chavan College, Talmavale, held on 05/03/2016 at 11.30 a.m. in the office of the Principal.

The following business took place in the given order.

- (1) The minutes of the previous meeting held on 01/01/2016 were read by the IQAC coordinator and were confirmed without any changes.
- (2) It was decided in the meeting to take review of the activities conducted during the last year. As college is going to face 3rd Cycle of NAAC. So it was decided make proper documentation of the activities conducted by various committees.
- (3) As a new practice from this year it was decided to prepare the brochures/booklet of the pass out Students. It was suggested by Shri. R.K. Bhosale to take measures in that direction. As per the tradition of the college. It was also decided to form the Admission Committees under the guidance of the Principal.
- (4) According to suggestion of Co-ordinator of IQAC & as per the demand of Dept. of English it was decided to install Language Lab in the College. It was proposed by Shri R.R. Bhosale
It was seconded by Shri S.A. Gurav.
- (5) As per the resolution/decision taken in the meeting, it was decided to analyze the University exam results by the departments. It was also decided to prepare record of the subject wise results.
- (6) It was decided to take review of the suggestions, recommendations of SWOT analysis given by the Academic & Administrative Audit made by the Peer Team sent by the management:- The review of the action taken was discussed by the members.
- (7) As the College is going to face the 3rd Cycle of NAAC in the month of Sept.2017, it was decided to prepare Self-Study Report of the College.
- (8) As per the decision taken in the meeting it was decided to prepare the Academic Calendars of Teaching Plans. In this regard, it was decided to issue the notice to the teaching Staff.
- (9) As per the suggestion given by Prin. Dr. S.M. Maner it was decided to provide Daily Diaries & API forms to the teaching staff through the office at the College.
- (10) As per the request from Physical Education & Sport Dept. it was decided in the meeting to prepare second long jump pit on the Main ground.
- (11) As per the suggestion made by Shri D.M. Bhise it was decided to form a Committee to analyze feedback forms under the guidance of the principal.
- (12) As per the request made by the Physical Education & Sports Dept, it was decided in the meeting to prepare /open Gym which would be useful for the sportspersons, N.C.C. cadets, & for trainees under Police recruitment academies.
- (13) It was decided in the meeting to build a wall compound round the College campus for the safety. As per the suggestion given by Prin. Dr. S.M. Maner, it was decided to put this issue before the Purchase Committee & the management.
- (14) It was decided in the meeting to display Wall-Papers on various issues by the students of departments.
- (15) As per the tradition of the Sanstha/College it was decided in the meeting to observe the Birth & Death anniversary of the Founder of Sanstha Late Shikshanmaharshi Dr. Bapuji Salunkhe.
- (16) As per the suggestion made by shri M.N. Gaikwad it was decided in the meeting to observe Shri Rangnathan Jayanti i.e. Librarian's Day. It was proposed by Shri S.A. Gurav and it was seconded by Smt. U.E. Salunkhe.

Resolution : It was resolved to observe Librarians' Day.

- (17) As student centric activities, it was decided in the meeting to undertake different activities such as World Yoga Day, International Youth Day & to celebrate 'Raksha Bandhan'.

- (18) As per the suggestion given by Shri U.E. Salunkhe it was decided to arrange professional Training programmers' under Entrepreneurship Cell to motivate the students as skill oriented books.
- (19) It was decided in the meeting to establish separate cabin/office for N.C.C. unit sanctioned by MAH Battalion in the campus of the college
- (20) The coordinator presented the Vote of Thanks and the meeting ended with the permission of the chairperson.

(Shri. R.R. Bhosale)

Coordinator, IQAC

(Dr.S.M. Maner)

Chairperson, IQAC

Action Taken Report

- 1) Review of the activities done by different Committees was taken
- 2) Admission Committees formed under the guidance of the Principal.
- 3) English Language Lab installed in separate room with ten computers with internet connection.
The course is run by the Language Lab Committee.
- 4) Analyses of university exam results made. Lists of the merit-holders are taken.
- 5) Review of the suggestions/ recommendation /short analysis, discussed.
- 6) Printing of S.S.R. undertaken.
- 7) Academic Calendars & Teaching Plans prepared by the faculties.
- 8) Daily Dairies & API/PBAS forms provided to the Staff.
- 9) Long-Jump Pit on main-ground, prepared.
- 10) Feedback forms analyzed by the committee, formed under guidance of the Principal & suggestion given to the Faculties for improvement.
- 11) Instruments/Equipments regarding open Gym policy fixed/installed.
- 12) Construction of Wall Compound, under construction.
- 13) Wall-Paper displayed by Economics Dept Topic 'The Problems Increasing Population'.
- 14) Birth & Death Anniversary of Late Shikshanmaharshi Bapuji Salunkhe, the founder of Sanstha, Observed on 9th June & 8th August.
- 15) 'Librarians' Day' i.e. Ranganathan Jayanti observed on 12th August, in the library.
- 16) Student Centric Activities as given below :
 - A) 'World Yoga Day' – 21st June, 2016.
 - B) 'Vanmhotsva Week' i.e. Tree Plantation for a week, from 1st July to 7th July 2016.
 - C) 'World Population Day' 11th July, 2016.
 - D) 'International Youth Day' 8th August, 2016.
 - E) Rakhis tied to the student of school hostel & Rakhis tied to the trees in the role of the preserver of the trees.
- 17) Activities undertaken by Entrepreneurship Cell to given below :
 - A) To make articles form Microwire Training from 19th Aug. to 30 Aug.2016.
25 girls participation in the training.
- 18) N.C.C. unit of cadets started in college, sanctioned by 19 MAH. Battalion, Karad, Dist-Satara.
- 19) Seven MoUs made .

(Shri. R.R. Bhosale)
Coordinator, IQAC

(Dr.S.M. Maner)
Chairperson, IQAC