

‘ज्ञान, विज्ञान आणि सुसंस्कार यांसाठी शिक्षणप्रसार’

- शिक्षणमहर्षी डॉ. बापूजी साळुंखे

Shri Swami Vivekanand Shikshan Sanstha’s

Kakasaheb Chavan College, Talmavale

Tal.- Patan, Dist.- Satara

NOTICE

The last meeting of IQAC for the academic year 2014-15 is scheduled to be held on 04 /07/2014 at 11.30 a.m. in the office of the Principal. The agenda of the meeting has been attached to the notice. All the members are requested to attend the meeting.

(Shri. R.B. Koli)
Coordinator, IQAC

(Dr.S.M. Maner)
Chairperson, IQAC

O/C :-

Shri. R. A. Patil.....

Shri. R.K. Bhosale

Prin. Dr. A.A. Karande

Shri. Pratap Desai

Shri. Ravindra Mane.

Agenda of the IQAC Meeting scheduled on 04/ 07/2014

- (1) To read and confirm the minutes of the previous IQAC meeting held on 29/01/ 2014.
- (2) To take review of the activities performed by various committees under IQAC Cell.
- (3) To discuss about Academic plans/Calendars and Teaching Plans with faculties.
- (4) To discuss about the recommendations and suggestions given by AAA
- (5) To initiate Staff Academy.
- (6) To discuss about the separate cabins for the departments.
- (7) To discuss about daily Diaries and API forms.
- (8) To introduce new programmes through Library.
- (9) To discuss about the sports facilities given by Physical Education and Sports Department.
- (10) To observe 'World Population Day' on 11th July 2014.
- (11) To observe the anniversaries of National leaders.
- (12) To discuss about the inauguration ceremony of N.S.S.
- (13) Any other timely issues arising out of discussion.

(Shri. R.B. Koli)
Coordinator, IQAC

(Dr.S.M. Maner)
Chairperson, IQAC

Minutes

Following are the Minutes of the Meeting of Internal Quality Assurance Cell of Kakasaheb Chavan College, Talmavale, held on 04/07/2014 at 11.30 a.m. in the office of the Principal.

The following business took place in the given order.

- (1) The minutes of the previous meeting held on 29/01/2014 were read by the IQAC coordinator and were confirmed without any changes.
- (2) The Principal took the review of the various activities performed by the committees under the IQAC Cell.
- (3) As per the tradition of the college, it was decided to suggest the faculties to prepare their Academic Calendars and Teaching plans.
- (4) It was decided to take the review of the suggestions given by the Academic and Administrative Audit conducted by the panel appointed by the management as well as by the various committees in this regard.
- (5) It was decided to commence the staff Academy to enhance the knowledge of the faculties. Prin. Dr. S.M.Maner suggested to prepare a list of the faculty members.
- (6) As per the decision taken by Prin. Dr. S.M. Maner, it was decided to give separate cabins for five departments – English, Marathi, Hindi, History and Economics for the departmental activities and documentations etc.
- (7) It was decided in the meeting that the faculties should keep and maintain daily diaries and API forms. It was decided to give API forms through office.
- (8) To enhance the activities of the library, it was decided to initiate some new programmes such as the ‘Best Reader Award’, ‘Senior Citizen Readers’ Club’, ‘ Sansthamata Sushiladevi Salunkhe Women Readers’s Club’.
- (9) The coordinator Shri. R.R. Bhosale suggested to take review of the facilities given to the sportspersons. It was decided to provide kits and T.A.D.A. as well as diet expenses to the best players in the college.
- (10) Shri. R.K.Bhosale suggested to observe World Population Day to create awareness among the students. So it was decided to observe it on 11th July 2014 through Dept. of Economics..

- (11) As per the tradition of the college it was decided to observe the birth and Death Anniversaries of the venerable persons in the society.
- (12) It was decided to fix a particular date for the opening ceremony of the N.S.S.
- (13) With the permission of the Chairperson it was decided to motivate the faculties to attend the National/ State level / University Level conferences/ workshops/ seminars and to publish the papers in ISSN publications.
- (14) The meeting ended with the vote of thanks by coordinator Shri. R.R. Bhosale.

(Shri. R.B. Koli)
Coordinator, IQAC

(Dr.S.M. Maner)
Chairperson, IQAC

Action Taken Report

1. Review of the activities performed by the committees under IQAC Cell and new committees such as Doubt Class Committee, Professional Courses Centre and Nature Club were established.
2. Academic calendars and Teaching Plans were prepared by the faculty members.
3. The faculty members were motivated to send proposals for Major/ Minor Research Projects.
4. Staff Academy was established. Shri. N.A. Chavan delivered a lecture on the poet Kabir , Smt. B.S.Nalawade, Dr. M.N. Gaikwad also delivered lectures in the Staff Academy.
5. Separate Cabins were given to Dept. of English, Hindi, History and Economics with internet facility.
6. Daily diaries were maintained.
7. API forms were given to the faculty members.
8. Programmes such as 'Best Reader Award', 'Senior Citizen Reader Club', 'Sansthamata Sushiladevi Salunkhe Women Readers' Club'. Were established in the library.
9. Sports kit, T.A., D.A. and special diet were provided to sportpersons through Gymkhana.
10. 'World Population Day' was observed by Dept. of Economics with Guest Lecture and Wallpaper activity.
11. Inauguration of N.S.S. was observed on 11th July 2014.

(Shri. R.B. Koli)
Coordinator, IQAC

(Dr.S.M. Maner)
Chairperson, IQAC