

‘ज्ञान ,विज्ञान आणि सुसंस्कार यांसाठी शिक्षणप्रसार’

- शिक्षणमहर्षी डॉ. बापूजी साळुंखे

Shri Swami Vivekanand Shikshan Sanstha's
Kakasaheb Chavan College, Talmavale
Tal.- Patan, Dist.- Satara

NOTICE

The fourth meeting of IQAC for the academic year 2016-17 is scheduled to be held on 01/02/2017 at 11.30 a.m. in the office of the Principal. The agenda of the meeting has been attached to the notice. All the members are requested to attend the meeting.

(Shri. R.R. Bhosale)
Coordinator, IQAC

(Dr.S.M. Maner)
Chairperson, IQAC

O/C :-

Shri. M.N.Gaikwad.....

Shri. R.K. Bhosale

Prin. Dr. A.A. Karande

Shri. Pratap Desai

Shri. Ravindra Mane.

Smt.U.E.Salunkhe.....

Agenda of the IQAC Meeting scheduled on 01/02/2017

- 1) To read and confirm the minutes of the previous IQAC meeting held on 08/12/2016.
- 2) To organize the workshops under Lead College activities.
- 3) Syllabus completion reports.
- 4) To display Wall-Papers
- 5) To discuss the issue of outer colour to the building.
- 6) To motivate the faculties to participate & to present research papers in International / National /State/ University level Workshops / Conference /Seminars as well as to organize state level seminar.
- 7) To motivate the students to give industrial visits.
- 8) To motivate the students to write articles for the college magazine 'ZEP'.
- 9) To motivate the Students to participate in 'Aviskhar' Competition organized by Shivaji University, Kolhapur.
- 10) To organize lecture on 'Cashless training'.
- 11) To participate Director of Physical Education & Sports Dept. for his appointment as Team Manager of All India Archery (M/W).
- 12) To observe 'World Women Day'
- 13) To discuss about the preparation of documents to face Academic & Administrative Audit (AAA) Peer Team appointed by the management.
- 14) To observe 'Marathi Rajbhasha Day'
 13. To construct a room & to discuss about the minor repair of the Seminar Hall i.e. Sabhagruh & Washroom in the Central Library.
 14. To appreciate faculty for the completion of Refresher Course and to appreciate another faculty for his participation in the Faculty Development Programme'.
 15. Any other business with the permission of the Chair.

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Minutes

Following are the minutes of the meeting of Internal Quality Assurance Cell of Kakasaheb Chavan College, Talmavale, held on 01/02/2017 at 11.30 a.m. in the office of the Principal.

The following business took place in the given order.

- (1) The minutes of the previous meeting held on 08/12/2016 were read by the IQAC coordinator and were confirmed without any changes.
- (2) As per the discussion occurred in the meeting it was decided to organize workshop under Lead College activities through departments, as per the sanctioned letter.
- (3) As at the every academic year, the Syllabus Completion Reports are taken from faculties, so it was also decided in the meeting to collect from the faculties to face the Academic & Administrative Audit (AAA) Peer Team.
- (4) As per the tradition of the college, as customary practices it was decided in the meeting to ask the students to prepare Wall-paper on various issues.
It was proposed by the Prin. Dr. S.M.Maner
It was seconded by Shri. R.R.Bhosale.
- (5) To enhance the academic excellence, Prin. Dr. S. M. Maner guided the faculties to participate to presents research papers in International / National / State/ University level Workshop / Seminar /Conferences and it was also decided to organize State level Seminar through college.
- (6) For the technical processes of the faculties & the companies & to motivate the students, it was decided to organize Industrial visits & study tour of the students. It was proposed by the Prin. Dr. S.M.Maner
It was Seconded by Shri. R.R.Bhosale.
- (7) To enrich & to enhance Creative Writing it was decided in the meeting to encourage the students to write the articles for the College magazine ZEP. It was decided to guide the students by the faculties. In this regard it was decided to issue the notice staff & students.
- (8) For the cultural exposure or as the Students-Centered Activities, it was decided in the meeting to motivate the students to participate in the District level 'Avishkar Competition' organized by Shivaji University, Kolhapur. It was also decided to inform the ideas of 'Avishkar' i.e. research activity.
- (9) Shri. R.R. Bhosale pointed out that the building should be coloured as the colour has faded away. Dr. Maner seconded the proposal.
- (10) Due to shortage of Cash in the Banks, it was decided in the meeting to organize a training and lecture of the expert, for the students.
It was proposed by Smt. U. E. Salunkhe.
It was seconded by Shri R. R. Bhosale.

- (11) As per the decision taken by Prin.Dr. S.M. Maner it was decided to felicitate the director of physical education & sports Shri. Vikrant Supugade for his appointment as a Team Manager of 'All India Archery Competition' (M/W) held at Machalipattanam by Krushna University.
- (12) As girl student centric activity, it was decided in the meeting to observe "World Women Day"
It was proposed by Smt. U. E. Salunkhe.
It was seconded by Shri R. R. Bhosale.
- (13) As Academic & Administrative Audit Peer Teams formed by the management on the NAAC Basis, as year wise visits, it was decided to prepare documentation as per the chart provided by the management to face the Peer Team. So that it would help to the 3rd cycle of NAAC in the month of September 2017.
- (14) It was decided in the meeting to celebrate "Marathi Rajbhasha Day". As per the suggestion of Principal Dr. S. M. Maner it was decided to conduct some activities or arrange lecture on the same day.
- (15) In the meeting it was decided that Prin. Dr. S. M. Maner would call a meeting of Purchasing Committee to built one room i.e. adjoining room to the Old & New building as well as it was decided to undertake minor repair of the Seminar Hall & to build / construct washroom in the central library.
- (16) For the career advancement of the faculties some faculties were sent to attend the Refresher Courses & programmes. So it was decided to felicitate them before the Staff.

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Coordinator, IQAC

(Dr.S.M. Maner)
Chairperson, IQAC

Action Taken Report

1. Workshop under Lead College as given below:
 - A) Dept. of History. Topic “Chha. Shahu Maharaj Vichar & Karya” 07/02/2017
 - B) Dept. of Hindi Topic “ Sant Sahitya Ki Prasangikta” 14/02/2017
 - C) Dept. of Phy.Edu.& Sports Topic “ Sports & Personality Development” 05/02/2017
 - D) Dept. of Commerce Topic “ Cashless Transaction” 15/02/2017
 - E) Dept. of Political Science (Singal Faculty) Topic “ Competitive Exams” 16/02/2017
2. Syllabus Completion Reports taken from faculties
3. Wall-Papers displayed by Dept. of Marathi (27/02/2017)
Dept. of Commerce (11/02/2017)
Dept. of Phy.Edu. & Sports
 - a) Faculties participated in the Seminars / Workshops.
 - b) Faculties presented /publish /research papers.
 - c). Organized “NAAC Sponsored One Day State level Seminar on Innovative Practices in Teaching & Learning(IQAC) on 3rd March 2017 Chief guest / expert Shri. Dharmadhikari”.
- 5) Dept. of Commerce & Economics : Industrial visit to Loknete Balasaheb Desai Sugar Factory, Marali, Tal-Patan. Dist-Satara.
- 6) Prizes in College Magazines Competition Shivaji University , Kolhapur is as given below.

Sr.N o .	Students Name	Type	Position
1	Miss. Pooja Saluinkhe	Interview	1 st
2	Shri. Rahul Ramiste	Interview	1 st
3	Shri. Aniket Yadav	Interview	1 st
4	Miss. Sayali Patil	Informative writing	II
5	Miss. Tejaswi Desai	Research Article	II
6	Shri. Abhishek Bhingardeve		III

- 7) District Level Avishkar Competition organized by Shivaji University, Kolhapur 28/12/2016 . Following students of B.com III participated.
 - 1) Miss. Sadhana Borge.
 - 2) Miss. Snehal Badekar.
 - 3) Shri Pawankumar Mane.
 - 4) Shri. Swanpil Sabale.(Avishkar Competition is concerned with research activity)
- 8) Cashless Training in association with Bank of Maharashtra organized under N.S.S.
Guest: Adv. Shri. Bharat Patil.
Smt. Kavita Kachare. And Bank Official Staff of Bank of Maharashtra, Talmavale.

9) Felicitated Shri. Vrikant Supugade (Physical Director) for his selection as Team Manager of all India Archery (Men /Women) Competition (2016-2017) held Krushna University Machhalipattanam (Tamilnadu) by the Shivaji University, Kolhapur.

10) “World Women Day” Observed on 8th march 2017.

11) Documentation with proper /department wise files maintained to face Academic & Administrative Audit Peer – Team appointed by the management on the basis of NAAC Peer Team.

12) Observed “Marathi Rajbhasha Day” on 27 Feb.2017.

13) Seminar Hall repaired, Washrooms in the Central library constructed (2016-17).

14) Refresher course completed by Shri. Vikrant Supugade Physical Director, at Golher (M.P.) (2016-2017). Shri. Sanjay Sutar participated in ‘Faculty Development Programme’ organised by Shivaji University, Kolhapur.

15) Other Activities:

- The proposal for colouring the building was sent to the Sanstha with estimates.
- Certificate Course in “Banking Awareness Programme” (2 Months) 1st Feb 2017.
- Shri. Vikrant Supugade invited as Resource Persons National Conference at D.P.Bhosale College Koregoan (13th Feb. 2017).
- Invited as Expert for preparation of Satara Zonal Athletics Meet.
- One day Workshop “Implementation of Law” (Internal Complaints) through Maharashtra State Women’s Commission (for Girls).(date- 27-Feb. 2017).
- “Commerce Talents Search Competition 2017” organized by Shivaji University Commerce & Management Teachers Association 19 students participated.)

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